

# LIBRARY BOARD MEETING MINUTES GARDEN CITY, MICHIGAN Approved

LIBRARY BOARD MINUTES FROM **November 13, 2013**

## **CALL TO ORDER**

The meeting was called to order at 7:00 p.m. Present were Board members; Nancy Bailey, Drew McMechan, Mary Jane Schildberg, Nancy Schultz-Speck, Janet Smith, Paul Werhane, and Director James Lenze

Guest: Susan Trottier

Absent:

## **APPROVAL OF MINUTES**

It was moved by Board member M. Schildberg, supported by Board member N. Schultz-Speck. Resolved: to accept the minutes of the Library Board meeting of October 08, 2013.

Ayes: Unanimous

## **DIRECTOR'S REPORT**

It was moved by Board member J. Smith, supported by Board member M. Schildberg. Resolved to accept the Director's report for the month as presented.

Ayes: Unanimous

## **BILLS**

It was moved by Board member D. McMechan, supported by Board member J. Smith. Resolved to accept payment of monthly bills as presented

Ayes: Unanimous

## **UNFINISHED BUSINESS**

- a. **Strategic Plan:**  
No report. Next meeting will be in January
- b. **Site Selection Update:**  
Director Lenze met with owner of vacant land behind the old Library site. The owner is only interested in selling the land, not donating.
- c. **Download Destination Participation Agreement:**  
It was moved by Board member N. Schultz-Speck, supported by Board member J. Smith. Resolved: to approve by resolution the Download Destination Participation Agreement as presented  
Ayes: Unanimous

## **NEW BUSINESS**

- a. **Election of Officers:**  
It was moved by Board member N. Bailey, supported by Board member N. Schultz-Speck. Resolved: to approve the slate of officers as follows:

President : Paul Werhane

Vice President: Mary Jane Schildberg

Secretary: Janet Smith

Ayes: Unanimous

- b. **Meeting Schedule for 2014:**  
It was moved by Board member M. Schildberg, supported by Board member N. Bailey.  
Resolved: to approve the schedule of regular meeting for 2014 as follows:  
December 10, January 14, February 11, March 11, April 8, May 13, June 10, July 8, August 12,

September 9, October 14, ~~November 11~~, November 12, and December 9

Ayes: Unanimous

c. **Dress Code Policy:**

Tabled until next meeting.

d. **Proposed Bylaws Revisions:**

It was moved by Board member D. McMechan, supported by Board member M. Schildberg.

Resolved: to approve the revisions to the Bylaws as presented.

**Article III, Section 4.** The Library Board shall fill a vacancy by appointing a person to serve until the next regular biennial City election. At that election, the two candidates receiving the highest number of votes will serve full terms, and the candidate receiving the next highest number of votes will finish out the partial term. Appointments shall be made by a majority vote provided that prior notice is given to all members at least two (2) weeks in advance of the meeting at which the recommended appointment is to be considered by the Board. Vacancies on the Board shall occur in the event a member dies, resigns, is removed from the Board, ceases to be a resident of the City of Garden City, or for such other reasons as permitted by law.

Ayes: Unanimous

It was moved by Board member N. Schultz-Speck, supported by Board member N. Bailey.

Resolved: to approve the revisions to the Bylaws as follows:

**Article VI, Section 5. Item C.** Director's Report

Ayes: Unanimous

**OTHER BUSINESS**

a. **City Charter:**

By unanimous consent, the Board requested that Director Lenze draft a resolution expressing the Board's desire that the Library forever remain a principle City Department in the City Charter, and that any proposed changes to the sections of the City Charter or Ordinances which reference the Library or Library Board should be presented to the Library Board for approval before being approved by City Council.

b. **Library Signs:**

The Board requested that Director Lenze explore the feasibility of having directional signs pointing to the Library posted at key intersections along Ford Road.

**PUBLIC COMMENT**

None

**ADJOURNMENT**

The meeting was adjourned at 8:41pm

Next Meeting: **Tuesday, December 10, 2013 at 7 p.m.**

*James B Lenze*