

LIBRARY BOARD MEETING MINUTES GARDEN CITY, MICHIGAN Approved

LIBRARY BOARD MINUTES FROM **April 14, 2015**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. Present were Board members; Nancy Bailey, Lynn Cox, Drew McMechan, Nancy Schultz-Speck, Janet Smith, Paul Werhane, and Director James Lenze

Guest: Susan Trottier, Jackie Perrydore

Absent:

APPROVAL OF MINUTES

It was moved by Board member N. Schultz-Speck, supported by Board member D. McMechan. Resolved: to accept the minutes of the Library Board meeting of March 10, 2015.

Ayes: Unanimous

DIRECTOR'S REPORT

It was moved by Board member D. McMechan, supported by Board member J. Smith. Resolved to accept the Director's report for the month as presented.

Ayes: Unanimous

BILLS

It was moved by Board member D. McMechan, supported by Board member J. Smith. Resolved to accept payment of monthly bills as presented

Ayes: Unanimous

UNFINISHED BUSINESS

- a. Site Selection: Lenze met with City Manager to confirm the number of lots being considered (10) and the current zoning (R1).
- b. QSAC: last item to complete is "Collection Disaster Plan" which will be discussed under New Business
- c. Budget: Board asked director Lenze to make the following changes to the proposed budget prior to any public hearing: increase the Books line (790-790-978.000) to \$50,000 and decrease Designated Account line (790-790-980.000) to maintain balance.

NEW BUSINESS

- a. Director Evaluation: Evaluation Forms were distributed to Board Members, and Smith agreed to distribute staff forms to Library Staff.
- b. Collection disaster Plan: Lenze will have evacuation maps prepared and posted, and check on the furnace and boiler schedule. Strike the line stating that utilities shutoff points will be posted.
It was moved by Board member D. McMechan, supported by Board member N. Schultz-Speck. Resolved: to accept the Collection Disaster Plan as corrected.
Ayes: Unanimous

OTHER BUSINESS

PUBLIC COMMENT

ADJOURNMENT

The meeting was adjourned at 8:00pm

Next Meeting: **Tuesday, May 12, 2015 at 7 p.m.**

