

LIBRARY BOARD MEETING MINUTES GARDEN CITY, MICHIGAN Approved

LIBRARY BOARD MINUTES FROM 11/13/2018

CALL TO ORDER

The meeting was called to order at 6:55 p.m. Present were Board Members; Nancy Bailey, Lynn Cox, Drew McMechan, Paul Werhane, and Director James Lenze

Guest:

Absent: Millie Tyszkiewicz and Janet Smith (both excused)

APPROVAL OF MINUTES

It was moved by Board Member D. McMechan, supported by Board Member N. Bailey. Resolved: to accept the minutes of the Library Board meeting of **Tuesday, October 09, 2018**

Ayes: Unanimous

DIRECTOR'S REPORT

It was moved by Board Member D. McMechan, supported by Board Member N. Bailey. Resolved to accept the Director's report for the month as presented.

Ayes: Unanimous

BILLS

It was moved by Board Member D. McMechan, supported by Board Member N. Bailey. Resolved to accept payment of monthly bills as presented

Ayes: Unanimous

UNFINISHED BUSINESS

- a. Architect: Discussion tabled

NEW BUSINESS

- a. Board Officer Elections: tabled

- b. 2019 Schedule of Meetings

It was moved by Board Member D. McMechan, supported by Board Member N. Bailey. Resolved to approve the 2019 Schedule of Meetings

Ayes: Unanimous

- c. Strategic Plan: Director Lenze recommended that work begin on a new Strategic Plan for the Library. Board would like to see community involvement in the process. Werhane suggested that we start gauging support for a sinking fund for the new building.

- d. Budget FY2019-2020: Initial discussion

- e. Tuition Reimbursement:

It was moved by Board Member D. McMechan, supported by Board Member N. Bailey. Resolved to approve permanent full-time staff tuition reimbursement, for tuition payments which are not payable by any other organizations, if approved by the Library Director, for coursework and workshops directly related to public library service. To qualify, the employee must receive a passing grade (or certificate of successful completion), the course(s) must be taken through an accredited program, professional association, the Library of Michigan, of The Library Network (TLN).

Ayes: Unanimous

- f. Employee Appreciation (Christmas Gathering): Lenze informed Board that the City Manager was closing all departments on Friday, December 14 at 12:00pm for an employee Christmas Gathering. The Library will therefore also be closed so Library staff have the opportunity to attend.

g.

OTHER BUSINESS

PUBLIC COMMENT

None

ADJOURNMENT

The meeting was adjourned at 7:48pm

Next Meeting: **Tuesday, December 11, 2018 at 7:00 PM.**