

# LIBRARY BOARD MEETING MINUTES GARDEN CITY, MICHIGAN Approved

LIBRARY BOARD MINUTES FROM July 09, 2013

## CALL TO ORDER

The meeting was called to order at 7:00 p.m. Present were Board members; Paul Werhane, Nancy Bailey, Nancy Schultz-Speck, Drew McMechan, Janet Smith, Mary Jane Schildberg, and Director James Lenze

Guest: Gary Simon

Absent:

## APPROVAL OF MINUTES

It was moved by Board member M. Schildberg, supported by Board member D. McMechan. Resolved: to accept the minutes of the Library Board meeting of June 11, 2013.

Ayes: Unanimous

## DIRECTOR'S REPORT

It was moved by Board member P. Werhane, supported by Board member M. Schildberg. Resolved to accept the Director's report for June as presented.

Ayes: Unanimous

## BILLS

It was moved by Board member D. McMechan, supported by Board member J. Smith. Resolved to accept payment of monthly bills as presented

Ayes: Unanimous

## UNFINISHED BUSINESS

- a. Strategic Planning Packet – next meeting to be in late August.
- b. 501(c)3 Building Fund – Board member N. Bailey reported Domestic Non-Profit Corporation application finished. Director J. Lenze has agreed to serve as Vice President.
- c. Inter-Governmental Agreement with City – City Clerk Bettis continues to work on document.
- d. Needs Assessment – Director Lenze presented preliminary draft.
- e. CIPA Compliance – two policies considered under New Business are required to achieve compliance.
- f. Site selection update – Board member M. Schildberg reported on progress to date. Director J. Lenze and Kiwanian G. Simon to contact owner of property behind 2012 Middlebelt.
- g. FY2013-14 Budget -- It was moved by Board member D. McMechan, supported by Board member M. Schildberg. Resolved to approve budget as presented at the Public Hearing of June 24, 2013.

Ayes: Unanimous

## NEW BUSINESS

- a. Computer & Internet Use Policy (including Technology Protection Measures, i.e. Filters)  
It was moved by Board member D. McMechan, supported by Board member M. Schildberg. Resolved: to approve the Computer & Internet Use Policy as presented.  
Ayes: Unanimous
- b. Children's Internet Protection Act (CIPA) Policy  
It was moved by Board member J. Smith, supported by Board member D. McMechan. Resolved: to approve the Children's Internet Protection Act Policy as corrected (add coma).  
Ayes: Unanimous
- c. Winter Hours  
It was moved by Board member M. Schildberg, supported by Board member N. Schultz-Speck. Resolved: to approve the Winter/Summer Hours for the Library as follows:

Beginning Labor Day 2013, the Library will be open Monday through Thursday 10am to 9pm, and Saturday 10am to 4pm (Winter), Friday 10am to 4pm (Summer).  
Ayes: Unanimous

**OTHER BUSINESS**

- a. The Kiwanis Club of Garden City has requested to hold their Board Meetings at the Library on the first Tuesday or Wednesday of each month. There was no objection. Director Lenze will ensure that no programs are schedule to conflict.
- b. The GC Observer published a thank you to the volunteers who worked on the flower beds outside the Library.

**PUBLIC COMMENT**

- a. A recommendation was made that the Library begin considering the timing of the millage renewal request, in light of other millages/bonds the City may be planning. 2015 was suggested.
- b. Save the date, September 27, 2013, for the Ben Carson Reading Room grand opening at Memorial Elementary 1-2 Campus of Garden City Public Schools

**ADJOURNMENT**

The meeting was adjourned at 8:45pm

Next Meeting: **Tuesday, August 13, 2013 at 7 p.m.**

*James B Lenze*