

LIBRARY BOARD MEETING MINUTES GARDEN CITY, MICHIGAN Approved

LIBRARY BOARD MINUTES FROM 12/13/2016

CALL TO ORDER

The meeting was called to order at 7:00 p.m. Present were Board Members; Nancy Bailey, Lynn Cox, Millie Tyszkiewicz, Drew McMechan, Janet Smith, Paul Werhane, and Director James Lenze

Guest:

Absent:

APPROVAL OF MINUTES

It was moved by Board Member J. Smith, supported by Board Member M. Tyszkiewicz. Resolved: to accept the minutes of the Library Board meeting of **Tuesday, October 11, 2016** (the November 15 meeting had been canceled).

Ayes: Unanimous

DIRECTOR'S REPORT

It was moved by Board Member D. McMechan, supported by Board Member L. Cox. Resolved to accept the Director's report for the months of October and November as presented.

Ayes: Unanimous

BILLS

It was moved by Board Member D. McMechan, supported by Board Member M. Tyszkiewicz. Resolved to accept payment of monthly bills (October and November) as presented

Ayes: Unanimous

UNFINISHED BUSINESS

None

NEW BUSINESS

a. Election of Officers

It was moved by Board Member M. Tyszkiewicz, supported by Board Member N. Bailey. Resolved to elect the proposed slate of Officers for the Board: President Paul Werhane, Vice President Drew McMechan, Secretary Jan Smith.

Ayes: Unanimous

b. Schedule of Meetings

It was moved by Board Member J. Smith, supported by Board Member D. McMechan. Resolved to approve the schedule of meetings for 2017 as presented.

Ayes: Unanimous

c. Employee Handbook

No action

d. Public Computers

It was moved by Board Member D. McMechan, supported by Board Member N. Bailey. Resolved to approve the purchase of 14 computers, monitors, and software for public workstations using MAF balance at TLN, for a cost of not more than \$11,000.

Ayes: Unanimous

e. Automated External Defibrillator (AED)

It was moved by Board Member N. Bailey, supported by Board Member D. McMechan. Resolved to approve the purchase of an AED and cabinet for emergency response at a cost of \$1,439.00

Ayes: Unanimous

f. LSTA Grant

It was moved by Board Member J. Smith, supported by Board Member M. Tyszkiewicz. Resolved to approve the LSTA Grant Resolution Statement of Assurances as presented.

Ayes: Unanimous

g. Library Space Needs Assessment

It was moved by Board Member J. Smith, supported by Board Member D. McMechan. Resolved to approve the proposal by Library Planning Associates, Inc. for a Library Space Needs Assessment for a flat fee of \$22,135.00.

Ayes: Unanimous

It was moved by Board Member N. Bailey, supported by Board Member J. Smith. Resolved to approve the use of unreserved Library Fund Balance to pay for the Space Needs Assessment.

Ayes: Unanimous

OTHER BUSINESS

None

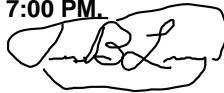
PUBLIC COMMENT

None

ADJOURNMENT

The meeting was adjourned at 8:03 PM

Next Meeting: **Tuesday, January 10, 2017 at 7:00 PM.**

A handwritten signature in black ink, appearing to read "J. Smith", enclosed within a hand-drawn, irregular oval border.