

LIBRARY BOARD MEETING MINUTES GARDEN CITY, MICHIGAN Approved

LIBRARY BOARD MINUTES FROM 3/12/2019

CALL TO ORDER

The meeting was called to order at 7:00 p.m. Present were Board Members; Nancy Bailey, Lynn Cox, Drew McMechan, Janet Smith, Paul Werhane, and Director James Lenze

Guest: Barbra Reddy

Absent: Millie Tyszkiewicz (excused)

APPROVAL OF MINUTES

It was moved by Board Member D. McMechan, supported by Board Member J. Smith. Resolved: to accept the minutes of the Library Board meeting of **Tuesday, January 8, 2019** (the February meeting was cancelled).

Ayes: Unanimous

DIRECTOR'S REPORT

It was moved by Board Member D. McMechan, supported by Board Member L. Cox. Resolved to accept the Director's report for the month as presented.

Ayes: Unanimous

BILLS

It was moved by Board Member D. McMechan, supported by Board Member J. Smith. Resolved to accept payment of monthly bills as presented

Ayes: Unanimous

UNFINISHED BUSINESS

- a. Architect: It was moved by Board Member D. McMechan, supported by Board Member L. Cox. Resolved to direct Director Lenze to issue a Request For Proposals for Architectural Services, namely the creation of Conceptual Design of a new Library Building situated on the site of the future Library at Krauter & Dillon in Garden City, MI
Ayes: Unanimous

NEW BUSINESS

- a. Budget FY2019-2020: Director Lenze presented his proposed budget for the upcoming fiscal year. Tax revenue projections in the proposed budget were estimated by Lenze, as the City has failed to provide us with more accurate estimates at this time. The Library's proposed budget will be presented to City Council at an upcoming City Council Budget Workshop. The date of that workshop has not yet been set.
- b. Overdue Fines & Fees: There was discussion of the current trend in public libraries to eliminate overdue fines. No action.
- c. Patron Thresholds: There was discussion of the current thresholds which determine whether a patron's card is in "good standing" or not. TLN is considering making some slight changes to these thresholds. Director Lenze will keep the Board apprised of any changes which are approved.
- d. Michigan Paid Medical Leave Act: The City's Human Resources Department is developing a policy statement concerning this new act which goes into effect March 29, 2019.
- e. Computer Replacement Schedule: TLN provided us with a recommendation for replacing and upgrading our staff and public computers.

It was moved by Board Member D. McMechan, supported by Board Member N. Bailey. Resolved to purchase 10 computers to replace the existing staff computers using Member Advance Funds not to exceed \$7,150.

Ayes: Unanimous

OTHER BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 8:20 PM

Next Meeting: **Tuesday, April 9, 2019 at 7:00 PM.**