



## FINE FREE POLICY

Libraries are a place open to anyone and everyone. We are all about providing equal access to information. Fines can often stop people from using libraries and getting the resources that they need. Fines also tend to penalize more vulnerable individuals or families who can't afford them. We want **ALL** people to be able to use our services without money creating a barrier. Therefore, effective immediately, the Garden City Public Library will:

- no longer charge late fees for
  - any library items returned at our Library<sup>1</sup>
  - or for Garden City Public Library items returned at any library
- forgive any existing late fees for Garden City Public Library items
- and reduce the threshold for blocking patrons from 24 to 9 overdue items.

Lost and Damage fees will continue to be enforced.

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<sup>1</sup> Items checked out at standalone libraries (e.g. Westland, Canton...) and returned here may still incur fines when they arrive back at the owning library.



## Fines\*, Fees, and Loan Schedule\*\*

### BOOKS & MAGAZINES

#### **Books, Adult**

Loan period: 21 days  
 Renewals: 2

#### **Books, Children's**

Loan period: 21 days  
 Renewals: 2

#### **Books, Holiday**

Loan period: 7 days  
 Renewals: 0

#### **Books, MeLCAT**

Loan period: 21 days  
 Renewals: 1

#### **Magazines, Adult**

Loan period: 21 days  
 Renewals: 2

#### **Magazines, Children's**

Loan period: 21 days  
 Renewals: 2

### AUDIO VISUALS

#### **Audiobooks**

Loan period: 21 days  
 Renewals: 2

#### **Compact Discs**

Loan period: 14 days  
 Renewals: 0

#### **Audio Visuals, MeLCAT**

Loan period: 7 days  
 Renewals: 0

#### **Media Kits**

Loan period: 21 days  
 Renewals: 2

#### **Videos/DVDs & TV Shows**

Loan period: 7 days  
 Renewals: 2

### OTHER

#### **Printing (B&W)**

15¢ per page  
 (double sided = 2 pages)

#### **Printing (Color)**

50¢ per page  
 (double sided = 2 pages)

#### **Lost or Damaged Item**

Replacement cost

#### **Lost or Damaged AV Case**

\$3.00

#### **Fax**

\$1.00 per page (send)  
 50¢ per page (receive)

#### **Exam Proctoring**

\$20/hour/student

#### **Replacement Library Card**

\$1.00

\* "Fines" assumes the materials have been returned. Overdue fines were eliminated on 4/9/2019

\*\* Fines, fees, and loan schedules for inter-library loan materials are governed by the owning library.